



REDDING SCHOOL of ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Adopted Board Meeting Minutes

Tuesday, October 8, 2019

Open Session: 5:45 p.m.

Meeting called to order by Presiding Officer Steven Riley at 5:44 p.m.

Roll Call:

Steven Riley, President	<u> X </u>
Andrew McCurdy, Vice President	<u> X </u>
Heather Wright, Treasurer	<u> X </u>
Daria O'Brien, Secretary	<u> X </u>
Jean Hatch, Founder	<u> X </u>
Jonathan Sheldon, Community Member	<u> X </u>

Additional Non-Voting Participants

Margaret Johnson, Executive Director	<u> X </u>
Carol Wahl, Dean of Students	<u> X </u>
Donna Heller, Business Serv. Provider	<u> X </u>
Laura Dunaj, Staff Liaison	<u> X </u>

Adel Morfin, Board Recorder

Guests: Denise Humphrey & Todd Janes

PRESENTATIONS:

• **Directors Report:**

Margret Johnson:

- Reported having attended the 6th Annual CCEMC Dual Enrollment Summit on 9/20/19 in order to provide the board with additional information with regards to RSA's possible expansion into high school. The conference focused on successful programs for college readiness and dual enrollment models for early/middle colleges. Margaret was able to network with other dual enrollment colleagues from the area, including Shasta College, who expressed interest in partnering with RSA.

She found the workshop to be very beneficial, especially the presentation given on timeline to develop a high school. She provided the board with an overview of the different types of enrollment models available: Dual Enrollment, Concurrent Enrollment, Early College Enrollment, and Middle College Enrollment.

She suggests putting together a committee in order to research the need/desire in the community, possible implementation cost, and to define the program and courses. The committee would report their findings to the board in January, with possible board decision in February, in order to implement the changes in the charter renewal application.

Margaret also reported RSA would be holding their annual Veterans Assembly on Friday, November 8th at 10:00 am. RSA students will recognize and honor veterans with music and song. PTC will hold a reception for veterans prior to the assembly at 8:30 am in the community room.

Carol Wahl:

Reported the private release on CASAPP testing results had come in for administrative personnel review. She reported early results demonstrated RSA did better than prior year. Carol will provide the board with a full depth presentation later on next month.

Donna Heller:

Nothing to report at this time.

- **Staff Liaison Report**

Laura Dunaj:

Reported parent teacher conferences were taking place this week. The middle school conference model changed last year, with 4th-8th grade students now leading their own conferences. Teachers have been busy conferencing with student and parents in order to set academic goals, and review NWEA testing results from the last couple weeks.

Laura reported the Fox Trot was coming up on Friday. She mentioned that Science Theme Day Committee was working hard to coordinate the day's activities and assembly. She reported the theme this year would be "The World Around Us."

- **Comments from Board Members:**

Daria O'Brien: Nothing to report at this time

Jonathan Sheldon: Nothing to report at this time

Heather Wright: Nothing to report at this time

Andrew McCurdy: Nothing to report at this time

Steven Riley: Nothing to report at this time

Jean Hatch: Nothing to report at this time

- **Governing Board Correspondence:** No correspondence at this time.

PUBLIC FORUM: No Comments

CONSENT AGENDA:

Jean Hatch moved to approve the consent agenda as listed, seconded by Daria O'Brien. Motion carried 6:0.

Call for Requests from the Audience to Speak to Any Item on the Agenda: No Comments

DISCUSSION/ACTION AGENDA:

2.1 Discussion/Action: 2018/19 Unaudited Actuals Revision

Donna Heller presented a revised 2018/19 Unaudited actuals report to the board. Report changes compared to last month included, an additional charge of \$21,000 to the ending fund balance for depreciation, which reduced the general ending fund balance from \$2.5 million to \$1,984.223 million. She reported the overall increase in fund balance was \$387,209.

Donna went over the components of the \$1,984.223 ending balance, which included program reserves and designated funds.

Daria O'Brien moved to approve the revised 2018/19 Unaudited Actuals Report as presented, seconded by Jonathan Sheldon. Motion carried 6:0.

2.2 Discussion/Action: Approve 2019/20 Columbia Business Services Plan Proposal (3YR)

The board reviewed the three year business services plan proposal by Columbia. Margaret Johnson reported having met with Columbia last Friday to finalize contract details. Changes to the contract include a prorated fee amount of \$49,987.50 for 2019/20. Margaret reported Columbia was looking forward to working with RSA effective November 15th, which would give RSA time to wrap up the 2018/19 Year End Audit.

Heather Wright moved to approve 3-Year Columbia Business Services Plan Proposal as discussed, seconded by Jonathan Sheldon. Motion carried 6:0.

2.3 Discussion/Action: Approve 2019/20 Members of the Finance Committee

The list of current Finance Committee members was reviewed. This year's members include the following:
Interim Business Provider
Margaret Johnson – RSA Executive Director
Heather Wright – RSA Governing Board Treasurer
Alison Krupit – Certificated Employee Representative
Barbara King – Classified Employee Representative

Andrew McCurdy moved to approve the members of the Finance Committee as presented, seconded by Daria O'Brien. Motion carried 6:0.

2.4 Discussion/Action: 2019/20 Governing Board Goals – 2nd Read

Margaret Johnson reviewed last month's draft of the 2019/20 Governing Board Goals with the board. Jean Hatch volunteered to join the charter renewal committee in preparation for the charter submission. The board made additional changes to their charter renewal timeline. They plan to have the committee report out to the board in January, with board adoption decision in February, in order to meet Columbia's April submission deadline.

Daria O'Brien moved to approve the 2019/20 Governing Board Goals with said changes, seconded by Heather Wright. Motion carried 6:0.

2.5 Discussion/Action: 2019/20 Instructional Calendar - Amended

Proposed changes to the 2019/20 Instructional Calendar include corrections to winter break week dates, 8th Grade Promotion date, May 2020 minimum days, and the addition of 5/29/20 as a designated snow day, in the event the event of school closure. The personnel calendars will be amended to reflect the proposed changes.
Margaret Johnson assured the board the changes would have no effect on RSA meeting its annual instructional minutes.

Jean Hatch moved to approve the amended 2019/20 Instructional Calendar as presented, seconded by Andrew McCurdy. Motion carried 6:0.

2.6 Discussion/Action: Approve 2019/20 Members of the Promoting Arts Now Committee (PAN)

The list of current Promoting Arts Now Nonprofit members was reviewed. PAN is considered a nonprofit affiliate of RSA, and as such, it is the board responsibility to appoint fifty percent of its officers. This year's slate of recommended members includes the following:
Daria O'Brien – President
Teshya Russo – Vice President
Margaret Johnson – Secretary

Heather Wright moved to approve the members of the Promoting Arts Now Committee as presented, seconded by Andrew McCurdy. Motion carried 6:0.

Meeting adjourned at 6:39 p.m.

Next Regular Meeting: Tuesday, November 12, 2019

Community Room: 5:45 p.m.

Respectfully Submitted,



Daria O'Brien
RSA Governing Board Secretary