



REDDING SCHOOL of ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Adopted Board Meeting Minutes

Tuesday, November 12, 2019

Open Session: 5:45 p.m.

Meeting called to order by Presiding Officer Steven Riley at 5:46 p.m.

Roll Call:

Steven Riley, President	<u> X </u>
Andrew McCurdy, Vice President	<u> X </u>
Heather Wright, Treasurer	<u> X </u>
Daria O'Brien, Secretary	<u> X </u>
Jean Hatch, Founder	<u> X </u>
Jonathan Sheldon, Community Member	<u> X </u>

Additional Non-Voting Participants

Margaret Johnson, Executive Director	<u> X </u>
Carol Wahl, Dean of Students	<u> X </u>
Donna Heller, Business Serv Provider	<u> X </u>
Laura Dunaj, Staff Liaison	<u> X </u>

Adel Morfin, Board Recorder

Guests: Todd Janes, Wendy Sanders, and Cathleen Serna

PRESENTATIONS:

• **Directors Report:**

Margret Johnson:

Introduced Cathleen Serna, Director of Business Services for Columbia Elementary School District. Cathleen, along with Beth Roberts, will be providing business services to RSA effective 11/15/2019, as part of a three year Business Services MOU with Columbia.

Margaret reported on the 11/8/2019 Veterans Assembly. She mentioned having had roughly twenty five veterans attend the celebration, including a World War II veteran from Palo Alto, who was interviewed by the students.

The ILT Team met today to discuss the mission and vision of the school, review LCAP Goals, and onboarding of new teaching staff.

Carol Wahl:

Nothing to report at this time

Donna Heller:

Nothing to report at this time

• **Staff Liaison Report**

Laura Dunaj: Reported RSA staff is gearing up for Science Theme Day on Friday, November 22nd. A Sign-Up Genius has been created for classroom supplies and volunteers.

Following theme day, ASB will begin planning for the Middle School Social on December 13th.

- **Comments from Board Members:**

Daria O'Brien: Reported having met with Margaret Johnson, and a couple other people, with regards to post high school experience. Daria worked on some salary schedules that she plans to share with the board at a future meeting.

Andrew McCurdy: Asked for a status update on the dress code policy. Carol Wahl reported she was contacted by Clay Ross at Columbia after reading last month's board minutes. He mentioned Mountain View Middle School recently updated their dress code policy to make it more gender equal. He suggested Carol connect with Mountain View Principle, Shannon Angstadt, for additional information and a copy of their policy.

Carol also reported that middle school students had expressed a desire for the amended policy to include torn and/or distressed clothing. She commented on Molly McCurdy's ability to be very articulate and a good public speaker. Molly has been asked to join the dress code policy committee.

Laura Dunaj asked for clarification on what to do in the meantime. Carol stated that all staff is to follow the current policy as written until such time as an updated version was approved by the board.

Heather Wright: Nothing to report at this time

Jonathan Sheldon: Nothing to report at this time

Steven Riley: Nothing to report at this time

Jean Hatch: Nothing to report at this time

- **Governing Board Correspondence:** Margaret Johnson reported on an email sent to the Governing Board where a parent has filed a Universal Complaint against RSA, including Margaret Johnson, alleging a violation against her child with regards to his 504 rights. Carol Wahl has taken the lead on the investigation and will follow up with the parent to try and resolve any issues and concerns.

- **LCAP Update: Student Academic Achievement – CAASPP/NWEA Results**

Carol Wahl - Presented the NWEA and CAASPP testing results in ELA and Math for 3rd – 8th grade students. The results were released during the power outage. The detailed results looked at fall and winter scores for each grade level and included County, State, Columbia ESD, and U-Prep test scores for comparison purposes. Test results showed that overall 56.53% of RSA students met or exceeded standards in ELA, while 44.29% met or exceeded standards in Math.

Carol plans to share the results at the next PTC and TBC meetings. She reported the California Science Test (CAST) results are expected to be released in Jan 2020.

PUBLIC HEARING:

Discussion: LCAP Update – Rollout of CA School Dashboard & Local Indicators

Margaret Johnson – Provided the board with a presentation on the measured progress of RSA's LCAP local indicators which are available on the California School Dashboard. RSA received a "standard met" rating on all areas.

RSA's LCAP Local Indicators include: 1) Basic access to curriculum-aligned instructional materials, and safe, clean, and functional school facilities. 2) Self-reflection tool for implementation of state academic standards. 3) Parent & family engagement. 4) Local school climate survey. 5) Access to a board course of study.

RSA has designated approximately \$275,000 of LCFF funding towards LCAP goals.

The information will also be shared with RSA's Parent Teacher Council and Theater Booster Club.

PUBLIC FORUM: No Comments

CONSENT AGENDA:

1.1 Approve 10/8/2019 Minutes:

Andrew McCurdy moved to approve item 1.1 on the consent agenda, seconded by Daria O'Brien. Motion carried 6:0.

1.2 Approve October 2019 Warrants:

Heather Wright moved to approve item 1.2 on the consent agenda, seconded by Jean Hatch. Motion carried 6:0.

Call for Requests from the Audience to Speak to Any Item on the Agenda: No Comments

DISCUSSION/ACTION AGENDA:

2.1 Discussion: ADA Update & Financial Impact

Margaret Johnson reported that Lissa Uhleman and Donna Heller have been working on ADA enrollment projections. She reported that there are not as many home school students enrolled at this time. She is expecting at least six new students enrolling after the holidays, which would increase ADA. There are currently several openings in the primary levels, three of which are in 1st Grade and two available spots in 3rd Grade.

Margaret mentioned home school is talking about expanding to include a TK group of vaccinated students for about 2.5 hours, once a week to start, possibly more if there is a need.

Donna Heller went over a preliminary report that compared enrollment and ADA based on the adopted budget vs. 1st Interim Budget. Changes in revenue include a <\$210,636>, due to a decrease in LCFF funding, special education entitlement, and other state revenues. Donna is also reporting a decrease in expenditures by <\$52,414>, bringing down the overall net increase in fund balance from \$265,635 to approx. \$107,413. She is projecting ending the year at \$2,091.636.

2.2 Discussion/Action: Directions to the Finance Committee for 1st Interim Budget

The Finance Committee is seeking directions from the Governing Board on items to review for 1st Interim Budget development. Administration recommends the Governing Board direct the committee to: 1) Review 1st Interim Budget, anticipated revenue, based on changes in anticipated ADA. 2) Expenditures should be reviewed to line up with anticipated revenue, such as materials/supplies, staffing, professional development...etc.

The board agreed with the recommendations suggested by administration and did not provide further instructions.

Jean Hatch moved to approve the Directions to the Finance Committee for 1st Interim Budget as presented, seconded by Andrew McCurdy. Motion carried 6-0.

2.3 Discussion/Action: Policy Amendments

2.3.1 Uniform/Internal Complaint Policy & Procedures (*Board Policy*)

2.3.2 Harassment/Discrimination/Retaliation Prevention Policy (*Board Policy*)

2.3.3 General Extra Duty Stipend Policy & Schedule (*Personnel Policy*)

Carol Wahl presented the amended Uniform/Internal Complaint Policy & Procedures as well as the Harassment/Discrimination/Retaliation Prevention Policy. The policies were last updated by RSA in 2016 and have been amended using sample policies from CDE, CSDC, and local authorizer as guidelines. She noted that the Uniform Complaint Procedure and Internal Complaint Policy were combined into one, as they are similar policies. The complaint form has also been updated and a copy was provided to the parent who filed the uniform complaint against RSA. The updated policies will be posted on the school website.

Margaret Johnson presented the General Extra Duty Stipend Policy & Schedule. She reported having taken the current Stipend Policy and updating it based on recommendations by the STRS Auditor. The extra duty stipend list was updated and the corresponding dollar amounts were removed and added onto a new stipend schedule to make for a cleaner version.

Daria O'Brien moved to approve the agenda items 2.3.1 through 2.3.3 as presented, seconded by Heather Wright. Motion carried 6-0.

2.4 Discussion/Action: RSA/JPA Salary Schedules – Amended

2.4.1 2019 Administrative Salary Schedule (RSA/JPA)

2.4.2 2019 Certificated Salary Schedule (RSA)

2.4.3 2019 Counselor/Nurse/Speech Lang Path Salary Schedule (JPA)

2.4.4 2019 Education Specialist Salary Schedule (JPA)

2.4.5 2019 Occupational Therapist Salary Schedule (JPA)

2.4.6 2019 School Psychologist/Psych Intern Salary Schedule (JPA)

2.4.7 2019 North State Charter JPA Stipends

Margaret Johnson presented the amended RSA/JPA Salary Schedules based on STRS Auditor recommendations. The salary schedules now include applicable special compensation stipends related to educational background and certification. No changes were made to the stipend amounts or salary step/column for that matter.

Jean Hatch moved to approve the agenda items 2.4.1 through 2.4.7 as presented, seconded by Andrew McCurdy. Motion carried 6-0.

2.5 Discussion/Action: New Hires/ Employment Updates

New Hires:

- Kayleigh Erickson – 11/1/19 After School Care Paraprofessional (3.5 hrs. per week)

Employment Updates:

- Christopher Cretcher – 8/20/19 After School Care Paraprofessional (7.0 hrs. per week)
- Christopher Cretcher – 11/1/19 Custodian (27.5 hrs. per week to 33.0 hrs. per week)
- Linda Schexnayder – 11/1/19 Receptionist/Health Clerk (27.5 hrs. per week to 35 hrs. per week)

Jonathan Sheldon moved to approve the agenda item 2.5 as presented, seconded by Heather Wright. Motion carried 6-0.

Meeting adjourned at 7:12 p.m.

Next Regular Meeting: Tuesday, December 10, 2019

Community Room: 5:45 p.m.

Respectfully Submitted,


Daria O'Brien
RSA Governing Board Secretary