



REDDING SCHOOL of ARTS  
WHERE EDUCATION AND THE ARTS CONNECT

**Redding School of the Arts**  
California Nonprofit Benefit Corporation  
Adopted Board Meeting Minutes

**Tuesday, August 18, 2020**

This meeting was held via video conference and met the provisions of the Brown Act, as allowed by the California Governor’s Executive Order issued in response to the “shelter in place” requirements of the COVID-19 pandemic. The meeting was accessible via:

**Zoom Video Conference Meeting**

**Meeting ID: 874 6422 7837**

**Passcode: 8LJKyu**

**Zoom Link: <https://us02web.zoom.us/j/87464227837?pwd=cWlkWHJuZjduWi9aWHFkdC9pcTlxUT09>**

**Dial by your location**

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**Meeting ID: 874 6422 7837**

**Passcode: 068030**

**Open Session: 5:45 p.m.**

Meeting called to order by Presiding Officer Steven Riley at 5:58 p.m.

Roll Call/Establish Quorum:

Steven Riley, President	<u>          X          </u>
Andrew McCurdy, Vice President	<u>          X          </u>
Heather Wright, Treasurer	<u>          X          </u>
Daria O’Brien, Secretary	<u>          X          </u>
Jean Hatch, Founder	<u>          X (via video conference)</u>
Jonathan Sheldon, Community Member	<u>          X (exited @ 8:37 p.m.)</u>

**Additional Non-Voting Participants**

Margaret Johnson, Executive Director	<u>          X          </u>
Wendy Sanders, Special Ed Director	<u>          X          </u>
Carol Wahl, Dean of Students	<u>          X          </u>
Cathleen Serna, Business Serv Provider	<u>          X (via video conference)</u>
Laura Dunaj, Staff Liaison	<u>          X (via video conference)</u>

Board Recorder: Adel Morfin

Onsite Guests: N/A

### **DIRECTORS REPORT:**

- **Margret Johnson:** Nothing to report at this time
- **Carol Wahl:** Nothing to report at this time
- **Cathleen Serna:** Nothing to report at this time

### **STAFF LIAISON REPORT:**

- **Laura Duanj:** Nothing to report at this time

### **GOVERNING BOARD REPORT:**

- **Daria O'Brien:** Nothing to report at this time
- **Heather Wright:** Nothing to report at this time
- **Jonathan Sheldon:** Nothing to report at this time
- **Andrew McCurdy:** Nothing to report at this time
- **Steven Riley:** Nothing to report at this time
- **Jean Hatch:** Nothing to report at this time

### **GOVERNING BOARD CORRESPONDANCE:**

- Correspondence was related to School Reopening Plan (Agenda Item 2.1) and forwarded to the board ahead of the meeting for their review. The board was also provided with a link to a petition started by an RSA parent on Change.Org. The petition called for school reopening with in - person instruction.

### **Adjourn to Close Session 6:00 p.m.**

- Conference with Legal Counsel – Anticipated Litigation; pursuant to Government Code Section 54956.9 (b)
  - Significant Exposure to Litigation: (1) Potential Cases

### **Open Session 7:56 p.m.**

### **Report on Closed Session:**

The Governing Board reported meeting with legal counsel, via Zoom, to discuss litigation concerns related to potential COVID-19 liability exposure upon the school reopening.

### **PUBLIC FORUM:**

*Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).*

- No Comments

### **CONSENT AGENDA:**

*Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.*

*It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.*

- 1.1. Approve 6/16/2020, 7/29/2020, and 8/6/2020 Board Meeting Minutes
- 1.2. Approve June & July 2020 Warrants
- 1.3. Approve Sale & Disposal of Surplus Technology Equipment & Supplies
  - 1.3.1. Epson Projectors
- 1.4. Approve 2019/20 Spring Release Consolidated Application Report & Budget
  - 1.4.1. Certification of Assurance
  - 1.4.2. Protective Prayer Certification
  - 1.4.3. Title 1; Part A
  - 1.4.4. Title 2; Part A
  - 1.4.5. Title 4

Andrew McCurdy moved to approve the consent agenda as listed, seconded by Jonathan Sheldon. Vote 5 Ayes: 0 Nays. Hatch Absent

## **DISCUSSION/ACTION AGENDA:**

### **2.1 Discussion/Action: 2020/21 RSA School Re-Opening Plan**

After a long discussion with legal counsel, as well as the review of updated information & correspondence from multiple stakeholders, the Governing Board determined that so long as safety protocols were in place, the concern for school liability was minimal. They felt that the need to offer person to person instruction in a safe educational setting was in the best interest of students. RSA will continue to offer distance-learning and/or homeschooling to those families who selected these options for the 2020-2021 school year.

Heather Wright made a motion to transition from Phase 1 to Phase 2, beginning 8/31, and then move to Phase 3 on 9/8. Daria O'Brien seconded the motion.

To implement the change from Phase 1 to Phase 3, the board outlined a staggered return timeline to allow administration, teachers and facility staff time to prepare for the opening of seat based instruction, including the planning and implementation of all safety measures and protocols of the RSA Re-Opening Plan. The board also stated that RSA's COVID response could potentially change based on new data and/or recommendations by SCOE and local public health officials.

Aug 19th - Aug 28th

Phase 1: All School Distance Learning (Mon-Fri)

Aug 31st - Sept 4<sup>th</sup>

Phase 2: Transitional Hybrid Model - Seat Based 2 Days a Week per Group A/B Cohorts

Sept. 8th

Phase 3: All Students In-Person Every Day w/ Restrictions (with options for Distance Learning Students/Independent Study)

### **Call for Requests from the Audience to Speak to Any Item on the Agenda:**

*The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.*

- The board opened the floor for public comment. The following individuals addressed the board with regards to RSA's reopening plan transition: Jennifer Haslerud, Katie Swartz, Jason Richart, Katrina Bryant, Rachel Hatch, Jennifer Bond, Tammy Von Horn, and Brooks Rice.

Heather Wright made the motion to transition from Phase 1: Full-time Distance Learning to Phase 2: Hybrid Model, beginning 8/31, and then move to Phase 3: Full-time in Person Instruction w/ Restrictions on 9/8. Daria O'Brien seconded the motion. Vote 6 Ayes: 0 Nays.

**2.2 Discussion/Action: 2020/21 Instructional Calendar – Amended**

The Governing Board reviewed the proposed revisions to the 2020/21 Instructional Calendar, as discussed at the 8/6 meeting. The changes include revising the first day of instruction from 8/12 to 8/17, in order to allow administration and staff to better prepare for Phase 1 Distance Learning. This will reduce the total instructional days down to 175. These changes still allow the school to meet its required annual instructional minutes.

Daria O'Brien moved to approve the amended 2020/21 Instructional Calendar as presented, seconded by Heather Wright. Vote 6 Ayes: 0 Nays.

**2.3 Discussion: 2020/21 RSA/Columbia MOU – 1<sup>st</sup> Read**

The Governing Board reviewed the draft proposal between RSA and Columbia ESD for 2020/21 school year. Margaret Johnson went over the minor changes to the MOU, including dates and the addition of business services through Columbia. The final draft will be presented next month for final board review and approval.

**2.4 Discussion/Action: Election of 2020/21 Governing Board Executive Officers**

The Governing Board annually elects its executive officers. The Governing Board decided to continue in their elected roles for the coming school year. No changes were made to the executive officer positions.

Steven Riley – Board President  
Andrew McCurdy – Vice President  
Heather Wright – Treasurer  
Daria O'Brien - Secretary

Steven Riley moved to leave the Governing Board Executive Officer positions as previously elected, seconded by Andrew McCurdy. Vote 5 Ayes: 0 Nays. Jonathan Sheldon was absent.

**2.5 Discussion/Action: 2020/21 Governing Board Meeting Dates**

The Governing Board reviewed the proposed 2020/21 regular board meeting dates as listed. The dates were based on prior year dates and correspond with report deadlines.

Tuesday, August 18, 2020  
Tuesday, September 8, 2020  
Tuesday, October 13, 2020  
Tuesday, November 10, 2020  
Tuesday, December 8, 2020  
Tuesday, January 12, 2021  
Tuesday, February 9, 2021  
Tuesday, March 9, 2021  
Tuesday, April 13, 2021  
Tuesday, May 11, 2021  
Tuesday, June 8, 2021

Andrew McCurdy moved to approve the 2020/21 Governing Board Meeting Dates as listed, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays. Jonathan Sheldon was absent.

**2.6 Discussion/Action: 2020/21 45 Day Annual Budget Revision**

Cathleen Serna presented the 45 Day Annual Budget Revision. Changes include: \$368,000 in additional LCFF revenue, \$152,394 in one time restricted Learning Loss Mitigation Funds, of which a portion must be spent by 12/31, an adjustment of <\$123,301> that reflects the termination of RSA's after school care program, and <\$190,676> in special education contracted services. Cathleen updated the list of estimated expenditures as well.

Overall, she is reporting a surplus of \$57,000 which demonstrates RSA is no longer deficit spending.

Heather Wright moved to approve 45 Day Annual Budget Revision as presented, seconded by Andrew McCurdy. Vote 5 Ayes: 0 Nays. Jonathan Sheldon was absent.

**2.7 Discussion: New Market Tax Credit Presentation**

This item was been tabled until next month.

**2.8 Discussion/Action: Personnel Updates**

2020/21 New Hires:

- o Annette Osborne – Temporary Home School Teacher (.5000 FTE)
- o Yixing Wang – 4th/5th Mandarin Teacher (1.000 FTE)

2019/20 Retirement:

- o Mary Dawson – 7/23/20 School Psychologist

Layoff Notice:

- o 2020/21 After School Care Aide – (2) Employees

Daria O'Brien moved to approve the personnel updates as listed, seconded by Andrew McCurdy.  
Vote 5 Ayes: 0 Nays. Jonathan Sheldon was absent.

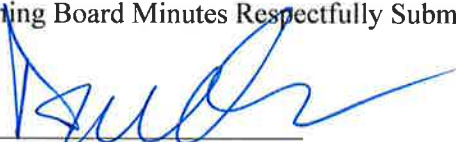
**ADJOURNMENT:**

Meeting adjourned at 8:45 p.m.

**NEXT REGULAR MEETING:**

Date: Tuesday, September 8, 2020  
Time: 5:45 p.m.  
Location: Redding School of the Arts/via Zoom Video Conference  
955 Inspiration Place  
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,



Daria O'Brien  
RSA Governing Board Secretary

9/8/2020

Board Approval Date