



REDDING SCHOOL OF THE ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Adopted Board Meeting Minutes

Tuesday, October 13, 2020

This meeting was held via video conference and met the provisions of the Brown Act, as allowed by the California Governor's Executive Order issued in response to the "shelter in place" requirements of the COVID-19 pandemic. The meeting was accessible via:

Zoom Video Conference Meeting

Meeting ID: 879 1088 1158

Passcode: ieT3re

Zoom Link: <https://us02web.zoom.us/j/87910881158?pwd=RkFQSDJ5b1B5ZHBpZlJpQVEwOFhoQT09>

One tap mobile

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Meeting ID: 879 1088 1158

Passcode: 926696

Open Session: 5:45 p.m.

Meeting called to order by Presiding Officer Steven Riley at 5:50 p.m.

Roll Call/Establish Quorum:

Steven Riley, President	<u> X </u>
Andrew McCurdy, Vice President	<u> X </u>
Heather Wright, Treasurer	<u> X </u>
Daria O'Brien, Secretary	<u> X </u>
Jean Hatch, Founder	<u> X (via video conference) </u>
Jonathan Sheldon, Community Member	<u> AB </u>

Additional Non-Voting Participants

Margaret Johnson, Executive Director	<u> X </u>
Wendy Sanders, Special Ed Director	<u> X </u>
Carol Wahl, Dean of Students	<u> X </u>
Cathleen Serna, Business Serv Provider	<u> AB </u>
Laura Dunaj, Staff Liaison	<u> X (via video conference) </u>

Board Recorder: Adel Morfin

Zoom Online Guests: Melinda Dragone, Kevin Garvey, Denise Humphrey, and Katie Swartz

DIRECTORS REPORT:

- **Margret Johnson:**

Reported that parent/teacher conferences went well last week. Conferences were conducted via Zoom due to COVID. Admin will be sending out a survey to parents for feedback on the conferences.

Friday Spirit Days are going on all month long. The winning class will win a juice pop celebration. Distance learners and home school families are encouraged to participate.

The Theater Booster Club met this week. TBC will be putting on Cinderella at the end of May. Due to COVID restrictions, TBC will follow the same safety guidelines as required for the school, in combination with the same practices used by Axiom over the summer.

This year's Christmas Parade will not include band or choir groups due to COVID restrictions. The floats will be lined up at the Anderson Fairgrounds and remain stationary, as families drive by to view them from their cars.

Margaret reported that in order for cohorts to remain together, everyone has done an elective exploration. Feedback has been positive, as it allows students to try a new elective every three to four weeks, and reduces the need for additional elective staff. .

Margaret also mentioned that there has been an increase in onsite students who have transitioned to distance learning, as a result of precautionary student health issues or personal family choice. All classrooms are equipped with web cameras and desks are situated 4'- 6' apart from one another.

- **Carol Wahl:**

Reported that Laura Dunaj has stepped down from her role as PTC Teacher Liaison. Laura will be replaced by Elizabeth Brown. PTC is currently working on their Virtual Fox Trot. This year's prizes consist of commemorative RSA fox face masks, t-shirts, and Amazon gift cards.

Carol reported RSA has begun 2nd-8th grade NWEA testing, including distance learners. ELA testing is also underway. Initial testing has been completed and staff is currently working on summative assessments from last year to see if anyone qualifies to exit out of the program or are in need of additional support.

Lastly, Carol reported that the CAASPP testing date has been set and users have been added to the system.

STAFF LIAISON REPORT:

- **Laura Dunaj:**

Reported that things are settling down and getting better. She stated that staff members are starting to adapt to the new normal, including class schedules, distance learning, and having to wear face masks.

GOVERNING BOARD REPORT:

- **Heather Wright:** Expressed thanks to the board on behalf of PTC for the tough decisions made over the last couple of months.
- **Daria O'Brien:** Reported having made contact with an advisor who specializes in New Market Tax Credit. He is interested in helping RSA move forward with the high school program and is willing to provide his services at no cost. Daria will work to facilitate a meeting between RSA and the advisor in the coming weeks.
- **Andrew McCurdy:** Nothing to report at this time
- **Steven Riley:** Nothing to report at this time
- **Jean Hatch:** Nothing to report at this time

GOVERNING BOARD CORRESPONDANCE:

- The board acknowledges having received and reviewed board correspondence from an RSA parent. Margaret Johnson advised the board that she has reached out to the parent on several different occasions to resolve any issues, but has not received any correspondence back. Margaret Johnson will try and reach out again. Steven Riley extended an invitation to the parent to attend the next board meeting or meet via closed session if preferred. Parent must provide RSA Administration at least a 72 hour written notice, prior to a regular meeting, if he wishes to address the board via closed session to discuss any issues or complaints.

PUBLIC FORUM:

Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

- No Comments

CONSENT AGENDA:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 9/8/20 & 9/22/20 Minutes
- 1.2 Approve September 2020 Warrants
- 1.3 Approve RSA Donations
 - 1.3.1 \$1,500 Anonymous School Donation

Andrew McCurdy moved to approve items on the consent agenda as listed, seconded by Heather Wright. Vote 5 Ayes: 0 Nays.

Call for Requests from the Audience to Speak to Any Item on the Agenda:

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

- No Comments

DISCUSSION/ACTION AGENDA:

2.1 Discussion: New Market Tax Credit (NMTX) Update

Jean Hatch reported she and Margaret Johnson met with The McConnell Foundation to discuss the sale and/or sponsorship of the adjacent McConnell property for use as the main location of the high school expansion project. Jean reported McConnell was open to allow RSA to utilize the available infrastructure, leveraging the property to borrow for tax credit, or other available locations. McConnell has sponsored other similar projects, including Hill Country Clinic.

Jean mentioned she and Margaret Johnson met with Hill County Clinic on Monday and got additional information and insight into the NMTX process.

Margaret Johnson reported that it was recommended that RSA allocate at least \$30,000 to go towards initial expenses related to the application process of the NMTX. The process could take up to 18 months. It was also recommended that RSA secure a financial advisor who is familiar with NMTC. Margaret has reached out to Ziegler, a private investment bank, for additional information.

Jean Hatch and Margret Johnson are scheduled to meet with Chico Country Day School on Monday and gather additional information regarding state funding.

The board directed the Finance Committee to review the 1st Interim Budget and allocate \$30,000 towards NMTC application expenses. The board also feels that RSA should continue to simultaneously explore other avenues for funding the high school expansion project by means of a tax exempt bonds or other available grants.

2.2 Discussion/Action: Jon Emerson Productions Estimate No. 1338

The board reviewed the estimate provided by Jon Emerson Productions. RSA is seeking to replace the outdoor amphitheater projector with a new laser projector. The new laser system will project brighter pictures and songs for students during day time assemblies and allow other organizations additional flexibility in facility use.

Pat Karch submitted three other bids, from other outside vendors, and recommends the board move forward with Jon Emerson Productions, as it's the most cost effective. Funds will be designated from the facility theater budget

Daria O'Brien moved to approve Jon Emerson Productions Estimate No. 1338 as listed, seconded by Andrew McCurdy. Vote 5 Ayes: 0 Nays.

2.3 Discussion/Action: Approve 2020/21 Members of the Finance Committee

The list of current Finance Committee members was reviewed. This year's members include the following:
Margaret Johnson – RSA Executive Director,
Cathleen Serna - Business Service Provider,
Heather Wright – RSA Board Treasurer,
Alison Krupit - Certificated Employee Representative
Barbara King - Classified Employee Representative

Daria O'Brien moved to approve the members of the Finance Committee as presented, seconded by Andrew McCurdy. Vote 5 Ayes: 0 Nays.

2.4 Discussion/Action: Approve 2020/21 Members of the Promoting Arts Now Committee

The list of current Promoting Arts Now Nonprofit members was reviewed. PAN is considered a nonprofit affiliate of RSA, and as such, it is the board responsibility to appoint fifty percent of its officers. This year's slate of recommended members includes the following:

Daria O'Brien - President
Teshya Russo – Vice President
Margaret Johnson – Secretary
Odd Rustand - Treasurer

Andrew McCurdy moved to approve the members of the Promoting Arts Now Committee as presented, seconded by Heather Wright. Vote 5 Ayes: 0 Nays.

2.5 Discussion/Action: COVID-19 Response Update

Margaret Johnson reported that letters have gone out to staff and families regarding COVID-19 exposure. She reviewed the reopening plan with the board and stated the plan was updated on a regular basis following, Tuesdays weekly meetings with county health officials.

Margaret reported that schools are not affected by the County Tier system instead RSA Administration will use the most up to date Public Health Protocols/recommendations for transitioning between phases of instruction. She reviewed the local criteria for individual school closure and re-opening in response to active county COVID-19 cases.

Item was presented as informational only. No action was taken.

2.6 Discussion: School Site Safety Committee Update

Andrew McCurdy provided the board with an overview of the School Site Safety Committee's meeting on 10/9/2020. New business included COVID-19 discussion, monitoring of home school back gate closure, ALICE training status update, and the upcoming retirement of School Site Safety Committee Officer, Kevin Kimple.

Margaret Johnson is looking into other possible replacement candidates, including RSA's Jonathan Sheldon, who has a background in law enforcement.

Andrew McCurdy suggested the board acknowledge and thank Officer Kimple for his years of service to RSA and the Redding community. Margaret Johnson will prepare a letter of thanks on behalf of RSA's Governing Board.

2.7 Discussion/Action: 2020/21 Governing Board Goals – 2nd Read

The board reviewed last month's draft of the 2019/20 Governing Board Goals. No additional changes were made to the document.

Daria O'Brien moved to approve the 2020/21 Governing Board Goals as presented, seconded by Heather Wright. Vote 5 Ayes: 0 Nays.

2.8 Discussion/Action: Student Supervision & Classroom Paraprofessional Job Description

RSA is proposing to hire Student Supervision & Classroom Paraprofessionals in order to accommodate the needs of the school during COVID-19. The position is a temporary position that may extend to the next school year if needed.

Heather Wright moved to approve Student Supervision & Classroom Paraprofessional Job Description as presented, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays.

2.9 Discussion/Action: Teacher Assistant/Middle School Job Description

RSA is proposing to hire a temporary Middle School Teacher Assistant to assist with Math & Mandarin classroom instruction, while the classroom teacher is instructing from a separate location.

This is a non-credentialed, classified position that will temporarily accommodate classroom teachers who have requested to teach via an alternative location during the COVID-19 pandemic. This position has been included in the budget.

Daria O'Brien moved to approve Teacher Assistant/Middle School Job Description as presented, seconded by Andrew McCurdy. Vote 5 Ayes: 0 Nays.

2.10 Discussion/Action: Personnel Updates

New Hires:

Kyle Thurmond – 10/1/20 .46875 FTE Student Supervision & Classroom Paraprofessional

Andrew McCurdy moved to approve the personnel update as listed, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays.

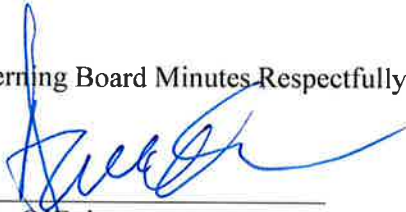
ADJOURNMENT:

Meeting adjourned at 6:40 p.m.

NEXT REGULAR MEETING:

Date: Tuesday, November 10, 2020
Time: 5:45 p.m.
Location: Redding School of the Arts/via Zoom
955 Inspiration Place
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,



Daria O'Brien
RSA Governing Board Secretary

11/10/2020
Board Approval Date