

# REDDING SCHOOL OF THE ARTS

## TBC General Minutes

February 8, 2021 @ 8:15

President – Haydee Chang \_x\_      VP – Open \_\_\_      VP2 – Julia Maire \_x\_

Treasurer – Open \_\_\_      Secretary – Cory Pavone \_x\_

Other Officer – Julie Kinder \_x\_      Show Director – Hillary Rogerson \_x\_

School Director - Margaret Johnson \_x\_

**Rosanna Redding**

**Heather McNeal**

Join Zoom Meeting

<https://us02web.zoom.us/j/81368880486?pwd=T2ZTd3Q4b29wdko4d3Q4dVBob0kxUT09>

Meeting ID: 813 6888 0486 Passcode: mH6Nsj

1. Call Meeting to order: 8:19am
2. Make any needed additions or changes to today's agenda.
3. Approve January Minutes: Haydee makes a motion to approve, Margaret seconds, all approved
4. Treasury Update: \$382.00 Fundraiser from Talent Show total; Checking account total \$53,660.26
5. **Old Business:**
  - a. Finalize List Committee Chairs to be presented at mandatory parent meeting: Haydee will go through list of interested parents from last year to see if anyone is still interested to fill in spots
  - b. Update on Brown Bag Funds: No new information
6. **New Business:**
  - a. Approve the Business and Sentiment Sponsorships with student competition: Anyone selling 3 or 4 ads, the students would get their names into a drawing for \$50 and 5 or more ads \$100; Haydee makes a motion to approve, Julie seconds, all approved 8-0
  - b. Discuss Filming the Show in addition to or substitution for play depending on COVID restrictions: Still finalizing, waiting for proposal
  - c. Costume update: Rosanna Redding can start planning now that there is a cast list, Rosanna has questions regarding use of space, clothing requirements, and meeting Covid guidelines, will discuss with Hillary to prepare for mandatory parent informational meeting on Feb 25.
  - d. Discussion/ approve the purchase of camera for video shows and stream for shows during the school year: TBC would like to purchase a camera for video shows and future filming at cost of \$2304.80; Haydee makes a motion to approve purchase at \$2304.80, Erika seconds the motion, all 8 approved.
  - e. Review what is the Mandatory Parent meeting for cast, orff, and set meeting date 2/25 at 6pm, use the general meeting zoom link to access. Hillary will review previous mandatory meeting agenda and update for this year with current needs and requirements. An additional mandatory meeting will be scheduled for the beginning of May.
7. **Reports:**
  - a. Teacher's Report: Second trimester ends soon after students come back from mid-winter break; still continuing Kindness week, culminating in wearing red on Friday; Panda Express on Dana Dr. fundraiser this Friday for Mandarin program supplies; NWEA this week; middle school movie day on Friday
  - b. School Director's Report: Coming back 5 days a week after mid-winter break;

parents are wanting to re-enter distance learning students back on campus, but there is currently not enough room based on current space requirements; Intent to Return form will include family wishes for those families who had to make alternative on campus decisions for this year.

- c. **Show Director's Report:** The show will be different, script and cast are smaller, everyone has been assigned a part; eager to get started.

**PUBLIC FORUM:** Hearing of persons desiring to address the Board on a subject not covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

**Chair positions needed** Sign up will be through Signup Genius

**Costumes:** Help create, sew, purchase, or collect the items needed to complete the actors' costumes for the performance. May contact Rosanna

**School Shows:** Potentially offer the video link to schools for a fee. Send out a letter to the usual schools regarding a video link. \$35 classroom link.

**Ticket Sales:** Chair needed to arrange online tickets, set--up ticket sales, etc. May include tracking video links to sell tickets – Need more information to receive payment.

**Set Committee:** Work with the art teacher in helping construct sets and coordinate moving things in and out of storage for the musical.

**Props:** Help collect, purchase, seek donations for necessary props. Train set crew on prop management to work backstage with the students during rehearsal / performances. Nancy Delorey is helping to collect for props

**Publicity:** Help promote the show via print, radio, TV and social media. We will still have a photo shoot to create a poster and have them available for cast and crew.

**Sponsorship/Advertising:** Chair needed to create and collect advertising forms for the program. Graphic artists needed for ad creation. This position works closely with the Program Layout volunteer.

**Program Layout:** Publishing skills and layout for the program of the musical. May need to be familiar with posting to Facebook or other social media platforms. This position works closely with the Sponsorship/Advertising volunteer. Heather McNeal has offered to help with program layout.

*Make-up: Volunteers needed to help backstage before the show to apply cast make--up. Also looking for a few volunteers to help with the selection/purchasing of the make-up. This job will be modified based on the school reopening plan.*

**T--Shirt Sales:** Looking for someone to do research on where to get shirts and hoodies printed and help collect money and distribute shirts to cast. Julie looking for parent support

**Snacks:** Volunteers needed to help with snacks for Saturday rehearsals and performances. **Wait on collecting fees for meals during shows.**

**Security:** Volunteers needed during rehearsals and performances to make sure kids are safe and only volunteers are let backstage. *May need to be modified based upon types of rehearsals and if we can have a live show.* Haydee to contact Ben Lemon and Dave Sheridan

**Cast Party:** Volunteers needed to organize, plan, get donations and decorate for the cast party. *May not occur based on live show and school reopening plan.*

**Orffestra:** Volunteers needed to help with ~~transporting of instruments and~~ any other needs Mr. Burkett may have.

**Load In / Strike Sets:** Volunteers may be needed to help with building, set strike, and move back to storage. Do you have a truck or a flatbed we can use? Erika prefers to notify parents as she needs them. Sign-up genius

Adjourn Meeting:9:29am

**NEXT MEETINGS:**

- Mandatory Parent Meeting Thursday, Feb. 25 @ 6:00 p.m. use general meeting link below
- Executive Meeting Mar. 1,2021 8:15 Zoom
- General Meeting Mar. 8 @ 8:15 Zoom [Join Zoom Meeting](https://us02web.zoom.us/j/81368880486?pwd=T2ZTd3Q4b29wdko4d3Q4dVBob0kxUT09)  
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