

**NORTH STATE CHARTER JPA
Regular Board Meeting
October 12, 2016 – 8:30 a.m.
Redding STEM Academy – Conference Room**

Meeting Minutes

Members Present: Jean Hatch, Director
John Husome, Vice-Chair
Odd Rustand, RSA Representative
Penny Harris, Community Representative
Lyndi Sinclair, Recording Secretary

Others Present: Sara Fernandez, Redding STEM Academy

1. **Call to Order:** The meeting was called to order at 8:33 a.m.
2. **Meeting Minutes, September 16 and October 6, 2016:** The September 16 and October 6, 2016, meeting minutes were reviewed. John Husome motioned to approve the meeting minutes as presented. Odd Rustand seconded. **Motion approved 4-0.**

OLD BUSINESS

3. **Update on JPA Contracted Schools:** CORE Placer has withdrawn their contract with the JPA due to a dispute with Inspire Charter School. Jean will be meeting with Jodi Jones of DMS to review JPA budget impact without CORE Placer. *This discussion continues with New Business Item #6.*
4. **Salary Update:** Jean presented the 2016/17 school year salary schedule with 4% step, for the Special Education Admin I & II positions. Upon review, the salary increase was found to be commensurate to the local area. Odd motioned to approve the salary schedule for the 2016/17 school year with 4% increase and to continue putting steps onto existing salary schedule. Job descriptions to be provided differentiating Special Education Admin I & II. The step increase will be retroactive to August 1st, 2016. **Motion approved 3-0.**

Jean motioned to approve a salary adjustment for the Administrative Position from Step 04 to Step 06 on the current RSA Board Approved Classified Staff Salary Schedule. The step increase would be retroactive to August 1st, 2016. **Motion approved 4-0.**

NEW BUSINESS

5. **Discussion: RFP for Business Services:** Odd presented a potential plan to bring business services in house, which would provide a significant cost savings benefit to RSA and the JPA.

Further discussion will take place after the first of the year regarding extending contract with DMS. DMS contract is up for review on 6/30/17.

6. **Potential Contract Resolutions/Termination of Services:** As of October 4th, 2016, CORE Placer terminated their MOU with Inspire Charter School. Per letter from the Director of Inspire Charter Schools, Nick Nichols, the JPA is not contractually obligated to provide services to CORE Placer. Jean has consulted with the JPA attorney to discern legal obligations of the JPA CORE Placer. A letter will be drafted to CORE Placer to communicate the JPA's termination of services.
7. **5 Year Plan:** Odd discussed the need to have a five year plan in place for transitioning Jean's role at her retirement. Jean mentioned she is actively involved in mentoring several potential Administrators and could project a two year plan. This plan would not include future financial changes. A five year plan will be discussed at the next RSA Administration meeting.

Meeting adjourned at 9:34 a.m.

Next Meeting: November 9, 2016 at 8:30 a.m.
Redding STEM Academy, Conference Room

THE FOREGOING MINUTES WERE APPROVED BY THE NORTH STATE CHARTER JPA BOARD ON NOVEMBER 9, 2016.