

**NORTH STATE CHARTER JPA  
Regular Board Meeting  
September 16, 2016 – 12:00 p.m.  
Redding STEM Academy – Conference Room**

**Meeting Minutes**

**Members Present:** Jean Hatch, Director  
John Husome, Vice-Chair  
Odd Rustand, RSA Representative  
Jennifer Justice, Recording Secretary

**Members Absent:** Penny Harris, Community Representative

**Others Present:** Sara Fernandez, Redding STEM Academy  
Jodi Jones, Delta Managed Solutions (DMS) via phone

1. **Call to Order:** The meeting was called to order at 12:06 p.m.
2. **Meeting Minutes, June 8, 2016:** The June 8, 2016, meeting minutes were reviewed. Odd Rustand motioned to approve the meeting minutes as presented. John Husome seconded. **Motion approved 3-0.**
3. **Approve July and August 2016 Warrants:** The July and August 2016 warrants were reviewed. Odd motioned to approve the warrants. John seconded. **Motion approved 3-0.**

**OLD BUSINESS**

4. **2016/2017 Budget Review:** Jodi Jones from Delta Managed Solutions reported that there have been some minor adjustments to the JPA 2016/2017 budget projections. These adjustments have further reduced the encroachment for the JPA-member schools.
5. **Update on JPA-Contracted Schools:**
6. **Approve North State Charter JPA Financial Statements – June 30, 2015**
7. **Salary Update:** Jean met with Jodi at DMS to review the JPA salary schedules.
8. There were some discrepancies regarding the classified salary schedule Jean and Jodi will work on Step Increases for
9. **Update on Insurance Proposal:** Odd presented the Commercial Insurance Proposal for the JPA

**NEW BUSINESS**

10. **Approve 2016/17 Master Contracts:** The 2016/17 Master Contracts for Lotus Educational Services and Presence Learning were presented for review. John Husome motioned to approve the Master Contracts as presented. Odd seconded. Motion approved 3-0
  
11. **New Occupational Therapist Position:**

**Meeting adjourned at 1:15 p.m.**

**Next Meeting:           October 12, 2016 at 8:30 a.m.  
                                  Redding STEM Academy, Conference Room**

**THE FOREGOING MINUTES WERE APPROVED BY THE NORTH STATE CHARTER JPA BOARD ON OCTOBER 12, 2016.**