

NORTH STATE CHARTER JPA
April 19, 2017 – 8:30 a.m.
Redding STEM Academy – Conference Room

Meeting Minutes

Members Present: Jean Hatch, Chair
John Husome, Vice-Chair
Penny Harris, Community Representative
Odd Rustand, RSA Representative

Board Recorder: Jennifer Justice

Guests Present: Sara Fernandez, Redding STEM Academy
Margaret Johnson, Redding School of the Arts
Michelle Michael, North State Charter JPA
Wendy Sanders, North State Charter JPA

1. **Call to Order:** The meeting was called to order at 8:37 a.m.
2. **Approve Meeting Minutes – March 8, 2017:** Mr. Rustand moved to approve the March 8, 2017 Meeting Minutes as presented. Mr. Husome seconded. **Motion carried 4-0.**
3. **FINANCIAL**
 - **Approve February and March 2017 Warrants:** Mr. Rustand moved to approve the February and March, 2017 warrants. Mr. Husome seconded. **Motion carried 4-0.**
 - **Approve 2017/18 JPA Budget:** This item was tabled until the May 2017 JPA Board Meeting.
 - **JPA Bank Reserve:** Mrs. Hatch reported that according to David Toston, the Associate Superintendent of the El Dorado County SELPA/Charter SELPA, the JPA is able to maintain a reserve from year to year because the JPA does not receive funding directly from the SELPA.

ONGOING BUSINESS

4. **Update on JPA Contracted Schools:**
 - Inspire Charter Schools (ICS): No information to report at this time.
 - Kinetic Academy Charter School (KA): No information to report at this time.
 - Olive Grove Charter School (OG): OG has informed the JPA that they will be renewing their contract with the JPA for the 2017/18 school year.
 - Oxford Day Academy (ODA): ODA received notification from the city planning office that it will be more expensive than originally calculated to bring their building to code. At this time, ODA is unsure if it will be able to open in 2017/18.

- Plumas Charter School: Plumas Charter School is planning to operate in 2017/18, and has plans to contract with the JPA on a fee-for-service basis only.
 - Ross Valley Charter School: Ross Valley Charter School has been approved through El Dorado County Department of Education and will operate in 2017/18. The JPA has a site visit planned in April, as well as a Kindergarten Roundup scheduled in May with which the JPA will be assisting.
5. **JPA Staffing:**
- **Approve Special Education Coordinator DRAFT Job Description and Salary Schedule:** Mr. Rustand moved to approve the Special Education Coordinator job description as amended and salary schedule as presented. Mrs. Harris seconded. **Motion carried 4-0.**
 - **School Psychologist Intern:** As the JPA services expand, there is a growing need for additional school psychologist support which could potentially be met by a school psychologist intern. The JPA Board agreed to pursue this option.

NEW BUSINESS

6. **Review Meeting with JPA Attorney:** Mrs. Hatch reported on her meeting with JPA Attorney, Greg Moser of Procopio, Cory, Hargreaves & Savitch, LLP, which included a review of the JPA Bylaws.
7. **Review of JPA Bylaws:** Mr. Moser recommended sections of the JPA Bylaws to be updated. Members of the board will review these sections and present an updated draft for a complete review at a later date.
8. **2017/18 Calendars:**
- **JPA Member/Contracted School Calendars:** The 2017/18 school calendars for the JPA Member and Contracted Schools were presented for review.
 - **2017/18 JPA Staff Calendars:** Mr. Husome motioned to approve the 2017/18 JPA staff calendars as presented. Mr. Rustand seconded. **Motion carried 4-0.**
9. **Other:** No additional items at this time.

Meeting adjourned at 9:45 a.m.

**Next Meeting: Monday, May 8, 2017 at 8:30 a.m.
Redding STEM Academy, Conference Room**

THE FOREGOING MINUTES WERE APPROVED BY THE NORTH STATE CHARTER JPA GOVERNING BOARD ON MAY 8, 2017.